

City of Shannon Hills, Arkansas
Regular City Council Meeting
Dec 09, 2003

The Mayor called the meeting to order at 7:00 p.m.
The Mayor led the pledge of Allegiance.

Roll Call: Present were Mayor Davis, Recorder-Treasurer Curt Wilson, City Attorney Brent Houston and Aldermen Gina Daniel, Mike Kemp, Glenn Dinsmore, Rick Tribble and Linda Linkous. Alderman Diane Everett was absent. She had notified the Mayor that she had taken her husband to the Emergency room.

Minutes of Nov 11, 2003 regular meeting were approved as presented. Motion to approve was made by Alderman Kemp, Second by Alderman Daniel. Approval was by voice vote with no opposition.

Financial Report: Recorder-Treasurer Wilson handed out copies of the financial report for Oct 2003. The following was presented verbally:

General Fund Revenues:	\$49,054.50
Expenditures:	\$26,884.33
Cash Account:	\$19,010.15
Stephens Account:	\$47,339.94
Payroll Account:	<u>\$ 1,989.89</u>
Total General Fund Cash assets:	\$68,339.98

Sign (reader board fund):	\$545.00	
Emergency Light fund:	\$253.00	
Weather Radio Fund:	\$11.11	(owes Gen Fund \$2,181.34)

Street Fund:	
Checking Account balance:	\$106,879.06
Stephens Account:	<u>\$44,769.24</u>
Street Fund Total:	\$151,648.30

Alderman Linkous asked about the court funds and the transfers from there to the general fund. The transfers were described and the Recorder-Treasurer went on to discuss the handling of the pre-payment of citations vs paying in court and how those transactions should be processed.

The Recorder-Treasurer acknowledged that monthly reports to the county and to the State Justice department had not been made since early 2001 and that he was working on cleaning up that situation.

Dept Head reports:

Fire Dept. (Mel Aldridge) reported Two (2) Fire and Six (6) Rescue calls. Total calls responded to thus far in 2003 is 178

Chief Aldridge also announced the receipt of two checks (grants). One from the Forestry Commission and another from the State (delivered by Sen. Mike Creekmore.

Service award pins were presented to several firemen for years of service and banquet held at the fire station recently.

For details refer to written Fire Department report submitted as part of this presentation.

Public Works (Water & Sewer and Street Depts.): (David Passmore)

Mr. Passmore submitted a written report and supplemented it with a verbal summary. He reported that a lift station pump for the Southfork was being rebuilt. The Water Dept. Is working to identify manholes in the infrastructure. 20 Connections were completed last month. One line repair job was completed last weekend. It was done during weekend to avoid causing a disruption of services to Davis Elementary School during school day. For more details refer to written report.

Police Department: (David Kennedy) Asst. Chief Kennedy reported that crime rate appeared to be up somewhat compared to previous months. However the number of cases solved was up more. With Officer Petty no longer working the Police Dept has been working hard to fill the gaps and protect the city. About 100 calls had been received through the 911 center during that last month. Add to that the number of traffic stops, and calls received through local telephone calls and its clear the dept has been very active. Alderman Linkous noted that she had not seen the Drug Dog lately and wondered if he was being used. Asst. Chief Kennedy responded that the dog was on patrol mostly from midnight to 8:00 am because that was when Officer Walden works. He also reported that the car with the dog cage was inoperative for a time and the dog could not ride in other cars for safety reasons.

Mr. Younger spoke about the calls being made outside the city. Mr. Kennedy stated that that was done as part of a reciprocal agreement between the city and other local law enforcement agencies.

Court Clerk:

A written report was submitted. December totals reflected 120 charges, 88 Arraignments, 32 Trials. First nine (9) days of Dec the court collected \$3,446.20. Refer to the written report for details.

Item 1: Tim Lemons, of Lemons Engineering, presented an update on the Bretchen-Packer sewer project and on the sewer treatment plant project and annexation. He reported that contract signings on Bretchen-Packer project should begin within next two weeks.

Concerning the construction of a sewer treatment plant, it was reported that acquisition of the 15 acres had been completed and that preliminary (shallow) soil tests had been completed on the larger adjoining tract of land. The test results indicated that the soil perked at an 8 on a scale of 1 to 10 making it a viable and satisfactory site for a treatment plant. Samples and tests need to be taken and greater depths to confirm usefulness of this site. Costs for deep soil tests will be about \$8,000.00 and must be approved by the council before the work can be authorized. Work is underway on several fronts with respect to this project and more will be reported at next meeting. See presentation handouts for more details.

A motion was made by Alderman Kemp to authorize an expenditure of up to Eight Thousand Dollars, (\$8,000.00), from the Water Department funds, to pay for deep soil tests to be accomplished on the tract of land being considered for a sewer treatment plant location. Motion received a second from Alderman Daniel. A voice vote indicated opposition so a Roll call vote was taken which produced the following results:

Voting for the motion were Aldermen Kemp, Dinsmore, Tribble and Daniel

Voting against the motion was Alderman Linkous.

Alderman Everett was absent. With a vote of 4 to 1 the motion passed.

Following some discussion relative to timeliness of related events and the need for a public hearing on the sewer plant bond issue, **A Motion** was made by Alderman Kemp, with a second from Alderman Daniel to schedule a public hearing, at the city hall, on Dec 22, 2003 at 6:00 p.m. On a roll call vote, all five aldermen present voted in favor of the motion. Alderman Everett was absent.

For the record, a proposed Ordinance establishing a new sewer rate for the city was read. It incorporates the increase in fees needed to fund the bond issue required to finance the sewer treatment plant.

Following the reading, **A motion** was made by Alderman Dinsmore that the ordinance be published as read and that Mr. Lemons be authorized to publicize a scheduled public hearing on Dec 22, 2003. Second provided by Alderman Tribble. Motion was approved by voice vote with no opposition.

A motion was made by Alderman Linkous, with second from Alderman Tribble, that a letter, informing the public about the actions being taken and considered relative to the bond issue and sewer treatment plant, be produced and delivered to all households in the city. Delivery to be accomplished by the local Boy Scouts. A roll call vote was taken with Aldermen Tribble, Linkous, Daniel, Kemp and Dinsmore voting for the motion. Alderman Everett was absent.

Item 2: Ordinance Authorizing day to day expenditures from Jan 1, 2004 until 2004 budget is approved with deadline of Jan 31, 2004.

Motion to approve Ordinance was made by Alderman Kemp. Second was made by Alderman Tribble. Motion was approved by voice vote with no opposition.

Motion to suspend the rules and allow second reading of Ordinance was made by Alderman Kemp with second from Alderman Tribble. Motion was approved via voice vote with no opposition.

Second Reading.

Motion to approve Ordinance was made by Alderman Kemp. Second was made by Alderman Tribble. Motion was approved by voice vote with no opposition.

Motion to suspend the rules and allow third reading of Ordinance was made by Alderman Kemp with second from Alderman Tribble. Motion was approved via voice vote with no opposition.

Third Reading.

Motion to approve Ordinance was made by Alderman Kemp. Second was made by Alderman Tribble. Motion was approved by voice vote with no opposition. With this vote the Ordinance is adopted

Item 3: City Purchasing Agent Position.

An Ordinance was introduced to create a purchasing agent position for the city and setting forth rules and procedures related to the position. After some initial discussion it became clear that the topic needed more work and discussion. Alderman Kemp Moved that the topic be Tabled. Alderman Linkous provided a second and the motion to table was approved via voice vote with no opposition.

Item 4: Consent Agenda Group 1.

A resolution authorizing a referendum of the elected officials of the city to participate in APERS and Social Security.

A resolution placing a cap on the amount of Health Premium paid by the city on behalf of the employees.

A resolution authorizing the Fire Dept. to provide full payment to Roy Shere, even though he was absent for a time while on military active duty.

A motion to approve all three resolutions was made by Alderman Kemp with a second from Alderman Dinsmore. All were approved via a voice vote with no opposition.

Item 5: Consent Agenda Group 2.

Authorization to spend one hundred dollars (\$100.00) from the general fund for Christmas refreshments.

Authorization to discontinue insurance payments for a retiree who turned 65 years old Recently and qualifies for Medicare.

Authorization to notify other retiree that they will have to pay the amount equal to the recent increase in insurance rates in order to continue to receive insurance coverage.

Motion was made by Alderman Linkous, with a second from Alderman Daniel that the issues contained in consent agenda group 2 be approved. Motion was approved by voice vote with no opposition.

Motion by Alderman Kemp, second by Alderman Daniel to go into executive session to discuss Police Department personnel issues. Motion was approved by voice vote with no opposition.

Council entered Executive Session at 8:35.

Executive session ended and Council reconvened in General session at 8:50.

The Mayor reported that it was agreed to bring on more auxiliary officers and to implement an internal training program (school). Also, for the short term, the Mayor will be in charge of the Police Department.

Comments:

One person commented that the benches were not comfortable. The Mayor indicated that if funds remained at end of the year, or as soon as possible, they would look into making improvements in that area.

Another citizen expressed concern about how the extra land around the proposed sewer plant would be used. They were assured that the land would be retained as a buffer/green belt to separate the plant from the community.

Motion to adjourn was made by Alderman Kemp and a second by Alderman Dinsmore.
Motion was approved by voice vote with no opposition.
Meeting adjourned at 8:55PM.

Date: _____

Approved: _____
Larance Davis, Mayor

Attest: _____
Curt Wilson, Recorder-Treasurer